

MAINE SCHOOL ADMINISTRATIVE DISTRICT # 33

P.O. BOX 9

FRENCHVILLE, ME 04745

MINUTES

MEETING NO. 833

DATE: THURSDAY, DECEMBER 7, 2006

PLACE: ST. JOHN VALLEY TECHNOLOGY CENTER

TIME: 6:30 PM

MEMBERS PRESENT:

Percy Thibeault, Chairman
Cindy Marquis
Rose McQuarrie
Bernard Nadeau
Cleo Ouellette
Betsy Raymond
Sandra San Antonio

MEMBERS ABSENT:

Gary Zetterman

OTHERS PRESENT:

Fern Desjardins, Superintendent of Schools
Lisa Bernier, Principal, Dr. Levesque Elementary School
Tammy LeBlanc, Principal, Wisdom Middle/High School
David Morse, Director, St. John Valley Technology Center
Jessica Picard, President, MSAD #33 Education Association
Liza Caron-Pelletier, Vice President, MSAD #33 Education Association

I. CALL TO ORDER

Chairman Percy Thibeault called the meeting to order at 6:32 p.m. with the Pledge of Allegiance.

II. APPROVAL OF THE MINUTES OF MEETING NO. 832

Moved by Rose McQuarrie and seconded by Sandra San Antonio to approve the minutes of meeting number 832. Unanimous vote.

III. AGENDA ADJUSTMENTS

None

IV. PERIOD OF PUBLIC PARTICIPATION

The period of public participation opened and closed at 6:33 p.m. with no one addressing the Board.

V. NEW BUSINESS

A. Nomination of Guidance Counselor

By consensus, this item was moved to the end of the agenda.

B. SJVTC Field Trip Requests

By consensus, this item was tabled to the January Board meeting.

C. Class Size Recommendation

By consensus, the Board decided to have two teachers at each K-4 grade level with an enrollment above 20 and two teachers at each 5-8 grade level with an enrollment above 24. Grades with fewer than these numbers of students will have only one teacher. The cap for one teacher at PK was tentatively set at 15.

D. Wages for Student Monitors

Moved by Rose McQuarrie and seconded by Sandra San Antonio to pay the minimum wage set in Maine law to adults who monitor students in extra-curricular activities for safety reasons. In favor: Cindy Marquis, Rose McQuarrie, Bernard Nadeau, Cleo Ouellette, and Sandra San Antonio; Opposed: None; Abstained: Betsy Raymond and Percy Thibeault. Motion passed.

E. Superintendent's Employment Agreement

Moved by Rose McQuarrie and seconded by Cindy Marquis to approve Draft 3 of the template for the *Superintendent's Employment Agreement*. In favor: Cindy Marquis, Rose McQuarrie, Cleo Ouellette, Betsy Raymond, and Sandra San Antonio; Opposed: None; Abstained: Bernard Nadeau. Motion passed.

F. Election of the Superintendent and Central Office Staff for 2007-2008
(Executive Session Recommended – 1 M.R.S.A. § 405(6)(A))

By consensus, this item was moved to the end of the agenda.

G. Board Meeting Dates for 2007

The Board established the following Board meetings dates for 2007:

Tuesday, January 2, Dr. Levesque Elementary School
Monday, February 5, Wisdom Middle/High School
Monday, March 5, St. John Valley Technology Center
Monday, April 2, Dr. Levesque Elementary School
Monday, May 7, Wisdom Middle/High School

Monday, June 4, St. John Valley Technology Center
 Monday, July 9, Dr. Levesque Elementary School
 Monday, August 6, Wisdom Middle/High School
 Tuesday, September 4, St. John Valley Technology Center
 Wednesday, October 10, Dr. Levesque Elementary School
 Monday, November 5, Wisdom Middle/High School
 Monday, December 3, St. John Valley Technology Center

All meetings will now be held at 6:30 p.m.

VI. PRINCIPALS' & DIRECTOR'S REPORTS

Director David Morse reported that he is working on a proposal for a program at the Tech Center in 2007-2008 to teach carpentry, a unit on the electrical trade, and to incorporate high school geometry in the course. Students would possibly get 3 credits of carpentry and one credit for geometry for the course.

Principals Bernier and LeBlanc announced dates for upcoming concerts at their schools. Principal LeBlanc also announced that the Middle School Student Council will sponsor a Christmas Dinner for the residents of Montfort Heights.

VII. SUPERINTENDENT'S REPORT

A. Grievance from MSAD #33 Education Association

Superintendent Desjardins informed the Board of a Grievance received from Jackie Dumond and the MSAD #33 Education Association. She settled the grievance, without prejudice, in an effort to reflect Jackie's current work hours and previous work history. She asked that the Board and Education Association negotiate language in 2009 to make clear what happens to an employees' benefits when their work status changes.

B. Other

The Superintendent informed the Board of comments made by the Madawaska School Committee at their December regular meeting as they reviewed the results of the potato harvest survey at Wisdom Middle/High School.

VIII. COMMITTEE REPORTS

A. Finance Committee

1. Approval of the November 2006 Expenditure Report

By consensus, the Board reviewed and accepted the November 2006 Expenditure Report.

B. Policies & Personnel Committee

1. First Reading

a) BCC	Nepotism
b) BDD	Board-Superintendent Relationship
c) BDE	Board Standing Committees
d) BDF	Board Advisory Committees
e) BDG	School Attorney/Legal Services
f) BE	School Board Meetings
g) BEA	School Board Use of Electronic Mail
h) BEC	Executive Sessions
i) BEC-E	Executive Session Law
j) BEDA	Notification of Board Meetings
k) BEDB	Agenda

Moved by Cleo Ouellette and seconded by Rose McQuarrie to approve the First Reading of the above policies and exhibit. Unanimous vote.

IX. OLD BUSINESS

Director Nadeau mentioned that Cecil Hafford of Fort Kent may be able to help us with our coal burner repairs at Dr. Levesque School.

X. OTHER

None.

V. NEW BUSINESS

(Taken out of order)

A. Nomination of Guidance Counselor

D. Election of the Superintendent and Central Office Staff for FY 2006-2007

(Executive Session Recommended – 1 M.R.S.A. § 405(6)(A))

Moved by Bernard Nadeau and seconded by Cleo Ouellette to go into executive session to discuss the nomination of a guidance counselor, election of the Superintendent, and the employment of the central office staff. Unanimous vote. Entered at 8:10 p.m.

Chairman Thibeault excused himself from the meeting at 8:22 p.m. for a family emergency.

Vice Chairperson San Antonio declared the executive session over at 10:20 p.m.

POST-EXECUTIVE SESSION ACTION

Moved by Cleo Ouellette and seconded by Betsy Raymond to accept the Superintendent's nomination of Sherry Corbin as Guidance Counselor for grades 9-12 in 2007 at an annual salary of \$35,000.00 for a work year of 205 days. Unanimous vote.

Moved by Bernard Nadeau and seconded by Rose McQuarrie to approve the recommendation of the superintendent to extend the employment of the central office staff to 2007-2008. Unanimous vote.

Moved by Bernard Nadeau and seconded by Rose McQuarrie to give the central office administrative assistant and financial secretary the higher of a 3.6% or 40 cents an hour wage increase for 2007-2008. Unanimous vote.

Moved by Cleo Ouellette and seconded by Bernard Nadeau to extend the contract of the Superintendent by one year to 2008-2009. Unanimous vote.

Moved by Rose McQuarrie and seconded by Cleo Ouellette to give the Superintendent a 3.0% salary increase and \$3,000.00 adjustment, to increase the retirement benefit in Article 13 to \$75.00 per day, and to increase the sick leave benefit in Article 6d to \$750.00. Unanimous vote.

XI. ADJOURNMENT

Vice Chairperson SanAntonio declared the meeting adjourned at 10:26 p.m.

Respectfully submitted,

Fern Desjardins
Superintendent of Schools