

**MSAD #33 Leadership Team Meeting
For
Learner-Centered Proficiency-Based Learning &
Educator Effectiveness
October 23, 2017@ 3:10 PM
St. John Valley Technology Center**

Minutes

Team Members Present: Lisa Bernier, Marie May Chasse, Theresa Cerceo, Vicki Deschaine, Ralph Fantasia, Chris Haskins, Amy Pelletier, Liza Pelletier, Larry St. Peter, Kathy Theriault, Lora Cyr, Olivia, Scott Sharon Chasse,

1. Minutes of August 28, 2017 Meeting **Minutes Accepted**
2. Subcommittee Reports
 - a. Informing Stakeholders – Lisa Bernier & Ralph Fantasia
Larry is working on a family guide pamphlet, it will be brought back to the Leadership Team (at the next meeting) adjusted and approved, then dispersed to the community and we will present as a district. Liza brought up it would be helpful to know the timeline in order to inform parents to be on the look out for it.

DOE Newsroom Priority Notice Letter
Included so we all know what is going on in Augusta. Items are being looked at and adjusted based on state feedback. Sharon shared that curriculum directors will be part of the work.

 - b. Habits of Mind/Guiding Principal – Kathy Theriault & Theresa Cerceo
Next committee meeting Levesque & Wisdom will talk about guiding principles / HOM at all level & extending crosswalks within disciplines, etc.
 - c. Graduation Standards – Charles Michaud (unable to attend the meeting)
Ralph shared that we worked on Graduation Standards during our last workshop and for the most part, content areas have chosen the ME DOE suggestions. Charles received update info form each content area. We need more time to continue this work. Sharon brought up students receiving standards through “multiple means.” Lisa will catch up with Charles.
 - d. Empower – Chris Haskins

Chris shared the MCCL updated 1 – 4 Learning Scale. The update occurred due to college / university feedback stating that 2.5 and 3.5 gives the admissions office more information.

Sharon Chasse: From the work done with DLES Staff:

All .5 option as a scoring option

This was agreed upon by the team and Chris will add it to Empower.

Remove the BC, DA, IA, and EC from the reporting tools as this is something that the teachers don't plan to use

Remove 0 as an option

Add "M" for missing work

Make sure that the score is not automatically going from the task grade book to grading spreadsheet by default - leave this blank in the grade book as it confuses teachers

Look at options of Performance Pacing report and Performance Report as a report card.

Also on Empower 3.0 - make sure that the Advisor report is replaced with Class roster instead

On November 16th, we will use the workshop ½ day to work in Empower. Lisa will ask the board for an early release on Nov 9th. Teachers are to bring their STAR reports for auto-promote evidence. Diedre will bring her ELA / Empower Crosswalk.

e. Assessment – Theresa Cerceo **We are waiting until we are ready to use Empower.**

f. Educator Effectiveness – Ralph Fantasia

SLO's were approved and teachers were given feedback in order to implement.

g. Curriculum – Charles Michaud **No notes given**

3. Reports from NMEC/MCCL Trainings

Transcript Workshop: Chris & Larry

4. NMEC Updates

NMEC Calendar

**Anyone attending: October 30 & November 9 Fellowship Academy
(See handouts and biographies)**

NEW website link: nmeccpartnership.org

New Director: Chris Hallett

5. Feedback from Maine Department of Education PBE Visit of May 10 with Diana Doiron & Beth Lambert **(Nothing received yet.)**

6. Trimesters/Semesters???

Tri – District Admins are discussing and reviewing feedback (on Google Doc)

7 Consideration of PBE Policy Samples

a. Policy IKF – *Graduation Requirements*

Please review work done by the Wisdom staff...we still need input.

Ralph gave a summary of the work involved and what he needs to finish this document. Items needing attention are marked with “???” He will find a few teachers to sit down with Lisa and himself in order to complete this work.

8 Sample Family Guide: R.W. Traip Academy

(Would anyone want to be paid to work on this document?)

Larry will be doing this work. At our next Leadership Team meeting we can review specific sections in small groups. We all have access to this Google Doc. We need to make a copy of this work before we touch the doc.

<https://docs.google.com/document/d/1tojgBYJBobJfO1fez9MOkPfXxT8JHriLUflbxlcaEpg/edit?ts=59ee5274>

9 Tri-District Plan/Part 2 of Regionalization Application Updates **Lisa reported on a visit to Hampton Academy. Work is on – going.**

10. Transformational Leadership PD. (5 seats) Part of the Efficiencies Grant and work with Knowledge Works. **Teachers need to let Ralph or Lisa know if they want to attend.**

11. Next Meeting Date **November 27th**

12. Adjournment