

MSAD #33 Leadership Team Meeting  
For  
Learner-Centered Proficiency-Based Learning  
8/28/17 – Minutes

In attendance: Kevin Lavoie, Lisa Bernier, Chris Haskins, Marie May Chasse, Charles Michaud, Larry St. Peter, Theresa Cerceo, Liza Pelletier, Vicki Deschaine, Lora Cyr, Amy Pelletier, Ralph Fantasia, Olivia Gervais (Student Rep.), Lana Cyr (B.O.D. Rep.), Sarah Lavertu (Student Rep.)

Excused Absence: Kathy Theriault

1. Call meeting to order at 3:13 p.m.
2. Approval of minutes of August 1<sup>st</sup> meeting: 1<sup>st</sup> Motion: Marie May 2<sup>nd</sup> Motion: Larry St. Peter, All in Favor- minutes approved.
3. Subcommittee Reports:
  - a. 8 Grade Pilot program- Ralph Fantasia & Larry St. Peter
    - i. Parent/Student Informational meeting for 8<sup>th</sup> grade pilot program went well and the actual implementation is going well.  
he 9<sup>th</sup> grade parents some were concerned with the PBE concept.  
Letter generated.
  - b. Habits of Mind/Guiding Principles – Kathy Theriault & Theresa Cerceo
    - i. No changes.
  - c. Graduation Standards - meeting on August 31<sup>st</sup> with staff with Sharon Chasse.
  - d. Empower: NEMC meeting and training on 8/18. Sharon Chasse currently likes our Empower standards at this time and requested us to continue. We need a script to have PowerSchool and Empower to communicate together which an Empower Rep. can provide us a code to make this happen work.
    - i. 1<sup>st</sup> year both PowerSchool and Empower must be used.
    - ii. Place grades in PowerSchool; although, you may put 1-4 grading targets into Empower which will upload to PowerSchool.
    - iii. PowerSchool is required for Attendance, School Lunches and Grading.
  - e. Assessments- Theresa Cerceo - No new business.

- f. Educator Effectiveness (I Observe)– Ralph Fantasia
    - i. Team Platinum has updated the I Observations platform to allow teachers to input their Self Evaluations as of 8/28/17.
    - ii. Observations plan: Teachers with an Applying or Innovating score obtain walkthroughs vs. observation evaluations for the following year.
    - iii. 2 from domain 1 and 1 from domain 4 #60.
    - iv. Seek to change wording on handbook to reflect current practice.
  - g. Curriculum:
    - i. Met with teachers prior to students arriving at school to educate them on aligning their Learning Targets with their Assessments.
4. NMEC Training – Chris Haskins (see notes)
  5. NMEC Calendar: Please review to identify certain trainings you may want to attend.
  6. Revised statutes of the Maine Law regarding Proficiency-Based Diploma Standards is included for review
  7. No feedback has yet been received from MDOE’s PBE visit on May 10, 2017. Lisa is awaiting guidance from them surrounding last Spring’s visit.
  8. Next Leadership Team meeting review and revise, for our use, the Traip Academy PBL, (Proficiency-Based Learning), Family Guide to provide to our stakeholders as an education tool and guideline for implementation.
  9. Tri-District Strategic Plan
    - a. October 2<sup>nd</sup> at 6:30p.m. a public meeting with our Consultant, Jake Clockadile to discuss concerns and ideas regarding Regionalization.
  10. Next Leadership Team Meeting: October 23, 2017.
  11. Seeing no other business, the meeting was adjourned at 4:15 p.m.

Respectfully Submitted,

*Kevin Lavoie*

Kevin Lavoie  
SJVTC Director