

MAINE SCHOOL ADMINISTRATIVE DISTRICT #33

Applied Learning Projects

St. John Valley Technology Center

The St. John Valley Technology Center (SJVTC) supports the instructional use of Applied Learning Projects to assist in providing our students with the best possible learning experiences. Applied Learning Projects performed by SJVTC are for the sole purpose of instruction and must meet the educational objectives of the program's curriculum.

Students perform Applied Learning Projects for educational purposes and SJVTC does not charge for the services and time of the students and instructors. Accordingly, SJVTC, or any of its agents, assumes no liability for Applied Learning Projects undertaken. SJVTC is not in the business of automotive repair, construction, culinary arts, printing, and/or technical services and is not a merchant with respect hereto within the meaning of Maine Law. Accordingly, no implied warranties of merchantability or fitness exist with respect to the products and services provided. The products and services are expressly provided AS IS, WHERE IS.

Projects are selected based solely upon their educational value as determined by the instructor. Order of submission is not a factor in selection of projects. As Applied Learning Projects requests are received, they are given to the appropriate instructor for review, filed, and drawn upon to best fulfill the educational requirements of the program's curriculum.

- Vigilant care must be exercised so that Applied Learning Projects do not compete with local and area businesses.
- Applied Learning Projects should make community service projects their priority. When projects from nonsectarian, nonpolitical, or nonprofit organizations which are exempt under Section 501C(3) on the Internal Revenue Code are not available, projects from students, community members, staff members (in that order of priority) within SJVTC's region will be accepted. Projects from individuals outside SJVTC's region will only be accepted when no other projects are available.

A person seeking projects to be performed as part of SJVTC's instructional program shall complete an *Applied Learning Projects Request Form*. The form must be completed in full and signed by the owner to indicate acceptance of the conditions set by the St. John Valley Technology Center. SJVTC reserves the right to accept or reject any requests for Applied Learning Projects. All Applied Learning Projects accepted will become a learning experience for students with no implied warranty or date of completion.

GUIDELINES FOR ACCEPTING APPLIED LEARNING PROJECTS

All Applied Learning Projects shall meet the educational requirements of the approved program curriculum and must be approved by the Director when projects exceed \$50.00. Projects exceeding \$150.00 must also be approved by the MSAD #33 Superintendent of Schools.

All operations performed on Applied Learning Projects shall be conducted by students as an applied learning experience.

All Applied Learning Projects shall have a written estimate of expenses, signed by the owner, prior to the start of a project. Applied Learning Projects shall not exceed \$500.00 in total cost without the specific approval of the Director and Superintendent of Schools.

Students shall not be compensated for work conducted as part of an Applied Learning Project. However, SJVTC does accept donations to the program student activity account.

All expenditures and receipts for Applied Learning Projects will be thoroughly accounted for by the instructor and Director.

Applied Learning Projects shall not promote a religious or political position.

Individuals shall not use SJVTC's lab facilities for commercial ventures.

The Vocational Advisory Committee shall annually review the scope and nature of the live work conducted for the year.

The Vocational Advisory Committee will be utilized to mediate any issues of conflict that may arise from local business or industry.

PROJECT COSTS:

The decision as to who will supply the materials for an Applied Learning Project will be made by the instructor in collaboration with the owner. Any materials provided by SJVTC will be charged to the owner. Operational fees are charged to assist in covering equipment maintenance and waste disposal fees. All revenue derived from Applied Learning Projects shall assist with the financial support of the educational program.

All projects must be paid in full to the SJVTC office before the project can be removed from the Center's premises. The office will provide a receipt to validate proof of payment.

COMPLAINT PROCEDURE:

It is the intent of SJVTC that any Applied Learning Projects undertaken will be performed in a manner acceptable by both parties. In the event that *any* unforeseen issues arise, the Tech Center Director and owner will negotiate a reasonable outcome to resolve the disputed issue(s). In the event that the disputed issue(s) cannot be resolved at the building level, the Superintendent shall review the issue(s) and render a decision. The Superintendent's decision shall be final.

Legal Reference:

Cross Reference:

History:	Adopted:	Meeting #732	February 7, 2000
	Revised:	Meeting #746	December 6, 2000
	Revised:	Meeting #821	February 6, 2006