

MAINE SCHOOL ADMINISTRATIVE DISTRICT #33

Lending of District Equipment and Materials

The Board of Directors believes that equipment and materials purchased for instructional programs shall be used exclusively for instruction and/or to promote education in the schools.

Equipment and materials shall not be removed from school premises and used in nonschool-related activities or for private gain. Exceptions to this policy may occur only when a request is made to use school equipment or materials for a school-related program or to use such equipment and materials by a nonprofit community agency or organization. In such case, both the principal at the school concerned and the superintendent or his/her designee must approve the use.

School use has first priority. Whenever a community organization is granted the use of equipment or materials, it shall be with the understanding that all items used shall be returned in essentially the same condition as found when first secured. If the equipment or materials are damaged, replacement costs or the actual cost of repairs or damage incurred during the course of usage will be imposed.

If a request of an unusual nature is received, the Superintendent shall bring the matter to the attention of the Board.

Legal Reference:

Cross Reference:

History: Adopted: Meeting # 806 February 2, 2005